

APPROVED

January 17, 2006

Michigan State Administrative Board

Lansing, Michigan

December 20, 2005

A regular meeting of the State Administrative Board was held in the Forum, 1st Floor, Michigan Library and Historical Center, on Tuesday, December 20, 2005, at 11:00 a.m.

Present: Kelly Keenan, Chief Counsel, representing Jennifer M. Granholm, Governor, Chairperson
Kristie Profit, Policy Advisor, representing John Cherry, Lt. Governor
Patrick F. Isom, Assistant Attorney General, representing Michael A. Cox, Attorney General
Mary G. MacDowell, Director, Financial Services Bureau, representing Jay B. Rising, State Treasurer
Joe Pavona, Director, Bureau of Administrative Services, representing Terri Lynn Land, Secretary of State
Carol Wolenberg, Deputy Superintendent for Administration, representing Michael P. Flanagan, Superintendent of Public Instruction
Leon Hank, Chief Administrative Office, representing Gloria Jeff, Director, Department of Transportation
Sherry Bond, Secretary

Others Present:

Jeff Hukill, Department of Environmental Quality; James Burris, Elise Lancaster, Janet Rouse, Department of Management and Budget; Diana Quintero, Department of Information Technology; Jean Ingersoll, Pam Lavender, Kelly Villarreal, Department of Transportation; Howard Heideman, Department of Treasury

1. CALL TO ORDER:

Mr. Keenan called the meeting to order and led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL THEREOF:

Ms. Wolenberg moved to approve the minutes of the regular meeting held on December 6, 2005, and the special meeting held on December 8, 2005. The motion was supported by Mr. Pavona and unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION
OF THE BOARD:

NONE

4. COMMUNICATIONS:

NONE

5. UNFINISHED BUSINESS:

NONE

6. NEW BUSINESS:

NONE

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:
(Please see the following pages)

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Ms. MacDowell presented the Finance and Claims Committee Report for the regular meeting of December 13, 2005. After review of the forgoing Finance and Claims Committee Report, Ms. MacDowell moved that the Finance and Claims Committee Report covering the regular meeting held December 13, 2005, be approved and adopted. The motion was supported by Ms. Wolenberg and unanimously approved.

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Ms. MacDowell presented the Building Committee Report for the regular meeting of December 14, 2005. After review of the forgoing Building Committee Report, Ms. MacDowell moved that the Building Committee Report covering the regular meeting held December 14, 2005, be approved and adopted. The motion was supported by Mr. Pavona and unanimously approved.

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Mr. Pavona presented the Transportation and Natural Resources Committee Report for the regular meeting of December 14, 2005. After review of the forgoing Transportation and Natural Resources Committee Report, Mr. Pavona moved that the Transportation and Natural Resources Committee Report covering the regular meeting held December 14, 2005, be approved and adopted. The motion was supported by Mr. Isom and unanimously approved.

8. MOTIONS AND RESOLUTIONS:

NONE

9. ADJOURNMENT:

Mr. Hank moved the meeting be adjourned. The motion was supported by Ms. Wolenberg and unanimously approved. Mr. Keenan adjourned the meeting.

SECRETARY

CHAIRPERSON